

Group 1

Primary Identity Documents

Passport	Any current and valid passport. A UK passport can be expired up to a maximum of 6 months.
e-Visa	Accessed via the 'View and Prove' service. The share code requested by the applicant should be a 'general' share code. If you do not have a UKVI account to access your eVisa you can create one online (Get access to your online immigration status (eVisa) - GOV.UK)
Biometric residence permit (BRP)	UK. A BRP showing Indefinite Leave to Remain, Indefinite Leave to Enter or No Time Limit can be used up to 18 months past the expiry date of the BRP. BRP holders should be encouraged to create an account and access their eVisa
Application Registration Card (ARC)	Issued by the Home Office. Must be checked against the Home Office Employer Checking Service.
Current driving licence photocard - (full or provisional)	Current and valid photocard driving licence issued by UK, Isle of Man, and Channel Islands. From 8 June 2015, the paper counterpart to the photocard driving licence will not be valid and will no longer be issued by DVLA
Original Birth certificate	UK, Isle of Man, and Channel Islands - including those issued by UK authorities overseas, for example embassies, High Commissions and HM Forces. Must be original birth certificate. Certified copies are a group 2a document.
Adoption certificate	UK and Channel Islands

Group 2a

Trusted Government Documents

Current driving licence photocard - (full or provisional)	Current and valid. All countries outside the UK (excluding Isle of Man and Channel Islands)
Current driving licence (full or provisional) - paper version (if issued before March 2000)	Current and valid. UK, Isle of Man, and Channel Islands. For a paper licence to be valid it must be issued before March 2000 and all information, including name and address, must be up to date
Birth certificate - certified copy	UK, Isle of Man, and Channel Islands.
Marriage/civil partnership certificate	UK and Channel Islands
Immigration document, visa, or work permit	Issued by a country outside the UK. Valid only for roles whereby the applicant is living and working outside of the UK. Visa/permit must relate to the non-UK country in which the role is based
HM Forces ID card	UK
Firearms licence	UK, Isle of Man, and Channel Islands

Group 2b

Financial and social history documents

Mortgage statement	UK. Issued in the last 12 months
Bank or building society statement	UK and Channel Islands. A print off of a bank statement that is endorsed with a stamp and signed by the bank is acceptable if you cannot have hard copy bank statements posted to you. Issued in last 3 months
Bank or building society statement	Countries outside the UK. Issued in last 3 months - branch must be in the country where the applicant lives and works

Group 2b - Continued

Financial and social history documents

Bank or building society account opening confirmation letter	UK. Issued in the 3 months.
Credit card statement	UK. Issued in the 3 months.
Financial statement, for example pension or endowment	UK. Issued in the 12 months.
P45 or P60 statement	UK and Channel Islands. Cannot be online document. Issued in the last 12 months.
Council Tax statement	UK and Channel Island. Issued in the last 12 months.
Letter of sponsorship from future UK employment provider	Valid only for applicants residing outside of the UK at time of application. Must still be valid.
Utility bill	UK - not mobile telephone bill. Cannot be printed from an online account. Issued in the last 3 months.
Benefit statement, for example Child Benefit, pension	UK. Issued in the last 3 months.
Central or local government, government agency, or local council document giving entitlement, for example from the Department for Work and Pensions, the Employment Service, Local Authority	UK and Channel Islands – a letter confirming entitlement to benefits. For example: Personal Independence Payment (PIP), free school meals, universal credit, asylum support etc. Issued in the last 12 months.
HMRC self-assessment letters or tax demand letter	UK. Issued in the last 12 months.
European Health Insurance Card (EHIC) or Global Health Insurance Card (GHIC)	UK. Must still be valid.
EEA National ID card	UK. Must still be valid.
Irish Passport Card	Cannot be used with an Irish passport. Must still be valid.
Cards carrying the PASS accreditation logo	UK, Isle of Man, and Channel Islands. Digital PASS cards are acceptable where they have been issued by an approved digital PASS provider and the QR code has been used to confirm details. Must still be valid.
Letter from head teacher, college principal, apprenticeship provider	UK - for 16 to 19 year olds in full time education or on an apprenticeship - only used in exceptional circumstances if other documents cannot be provided